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NOTICE OF PUBLIC MEETING

Randi Cooley
COUNTY CLERK
VICTORIA COUNTY, TEXAS

NOTICE IS HEREBY GIVEN pursuant to Section 551.041 of the Texas Government Code, that the Navigation and Canal Commissioners of the VICTORIA COUNTY NAVIGATION DISTRICT (the "District") will meet on September 26, 2018, at 1:00 p.m. at the District's administrative office, located at 1934 FM 1432, Victoria, Texas.

The subjects of such meeting shall be:*

1. Approval of minutes of the meetings held August 21, 2018, September 10, 2018, and September 18, 2018.
2. To receive public comment (limited to three minutes per person).
3. To receive the following Staff and Committee reports:
 - A. Executive Director/Executive Committee - Business recruitment; development of the Port of Victoria North and South Industrial Site; leases and contracts; federal, state and local governmental affairs; rail issues; USACE update; upcoming Port and industry events; and other related administrative and governmental matters.
 - i) To receive information and consider a proposed plan to hire off-duty Victoria Police Department officers to provide security at the Port of Victoria on an as needed basis, and take appropriate action.
 - ii) To review and consider a proposed contract with Ocean Technologies, LLC for goods and services to upgrade the computer system, software, and automation operating systems on the District's Rail Lift Bridge, and take appropriate action.
 - iii) To review, consider approval, and authorize the execution of an agreement with Victoria County to provide the matching funds required by the recently acquired TXDOT Rider 45 Grant for roadway improvements, and to provide engineering support for said roadway project to the County.
 - iv) To review and ratify the issuance of Stevedore License to OD Rentals, and take appropriate action.
 - v) To receive a report and recommendations from the Executive Director regarding the administrative structure and operation of the District as it relates to the sustainability of the District's ongoing operations, including: (i) a proposal to create the positions of Operations and Security Manager/Harbor Master, Office Manager, and a maintenance and security position; (ii) a proposal to eliminate the existing Director

Robby Burdge
Chairman

Elton Calhoun
Vice-Chairman

Donald Pozzi
Secretary

Byron Burris II
Commissioner

John Gilley IV
Commissioner

Paul Kaup
Executive Director

Jennifer Stastny
Director of Operations

Duane G. Crocker
Legal Counsel

VICTORIA COUNTY
NAVIGATION DISTRICT

1934 FM 1432
Victoria, TX 77905
Ph: 361-570-8855
Fax: 361-570-8854

www.portofvictoria.com



of Port Operations position; (iii) proposed personnel lay-offs and/or reassignments of existing District employees; (iv) proposed salaries for District positions; and, (v) a proposal to terminate the District's existing services contract agreement with Sizemore Media Services, and take appropriate action.

- vi) To discuss personnel matters related to the District and each of its employees, including an evaluation of job performance, duties, and responsibilities, and take appropriate action.
 - vii) To review and consider approval of a resolution authorizing specific District employees to take any action required to effect the transfer of District funds among its various banking accounts, including sweep accounts, for the purpose of payment of the District's recurring bond payments, and take appropriate action.
 - viii) To review and consider the terms of a proposed Liquid Chemical Dock Operating Permit for GulfMark Energy, Inc., and take appropriate action.
- B. Director of Port Operations - Activities and matters related to waterborne traffic activity; operations at the Port of Victoria; and Port tenant updates.
- C. Finance Committee - Activities and matters related to financial results; investments; insurance; financial management issues; project financing; budgeting and tax rate analysis; and financial audit process.
- i) Receipt of monthly financial reports and approve payment of accounts payable.
 - ii) To consider approval and entry of an Order adopting a proposed 2018 maintenance and operations tax rate of \$0.0305 per \$100 valuation, approving the levy of same and providing for the assessment and collection of same, and take appropriate action.
- D. Facilities Committee - Activities and matters related to the Channel to Victoria; capital and other projects; infrastructure, maintenance issues, and planning; transportation issues; safety and security measures; and other related engineering or environmental matters.
- E. Advancement & Development Committee - Activities and matters related to public affairs; industry meetings; Port presentations; Port events; trade and new



customer development activities; advertising and web activity; Foreign-Trade Zone; and, other related trade development or community relations matters.

- i) To receive a report from The Emmett Company regarding the potential development of the Port of Victoria facilities and properties, and strategic planning matters relating to the District.
 - ii) To receive an economic development report from representative(s) of the Victoria Economic Development Corporation (VEDC) and consider further action with respect to pending VEDC projects involving the Port of Victoria.
4. To receive the report of the District's Legal Counsel.
 5. To discuss the status of negotiations with potential customers of the Port of Victoria and consider approval of agreements relating to same.
 6. To discuss and deliberate the purchase, exchange or lease of property and other real estate matters, including requests for easements and/or permits.
 7. To conduct the regular business of the Navigation District and that relating to its properties.

WHEREFORE, this Notice is executed this the 21st day of September, 2018, by the undersigned, hereunto duly authorized.

VICTORIA COUNTY NAVIGATION DISTRICT

By: 

Duane G. Crocker, Legal Counsel

*Any item on this agenda may be discussed in executive session as authorized by Texas law.

