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KK
Randi Casley
COUNTY CLERK
VICTORIA COUNTY, TEXAS

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN pursuant to Section 551.041 of the Texas Government Code, that the Navigation and Canal Commissioners of the VICTORIA COUNTY NAVIGATION DISTRICT (the "District") will meet on February 15, 2022 at 1:00 p.m. at the District's administrative office, located at 1934 FM 1432, Victoria, Texas.

The subjects of such meeting shall be:*

1. Approval of minutes of the meeting held January 18, 2022.
2. To receive public comment (limited to three minutes per person).
3. To receive the following Staff and Committee reports:
 - A. Executive Director/Executive Committee - Business recruitment; development of the Port of Victoria North and South Industrial Sites; leases and contracts; real estate matters; federal, state, and local governmental affairs; rail issues; USACE matters and updates; upcoming Port and industry events; Port tenant/customer updates; and other related operational, administrative, and governmental matters.
 - i) To receive, review, and consider a proposed Engagement Letter with the accounting firm of Harrison, Waldrop & Uherek, LLP, for performance of the District's FY 2021 financial audit, and take appropriate action.
 - ii) To consider approval of the establishment of a new financial/banking account for future funds received and allocated to the proposed South Industrial Site Rail Build-Out Project, and take appropriate action.
 - iii) To receive, review, and consider approval of Task Order No. 1 under the Master Services Agreement between the District and CSRS, LLC authorizing the preparation and submission of a grant application to the U.S. Department of Transportation's RAISE Discretionary Grant Program, and take appropriate action.
 - iv) To receive, review, and consider approval of Task Order No. 2 under the Master Services Agreement between the District and CSRS, LLC authorizing the provision of grant oversight and administrative services related to the Port Security Grant recently awarded to the District, and take appropriate action.

Robby Burdge
Chairman

Byron Burris, II
Vice-Chairman

Donald Pozzi
Secretary

Annie L. Cullen
Commissioner

John H. Gilley, IV
Commissioner

Sean Stibich
Executive Director

Duane G. Crocker
Legal Counsel

VICTORIA COUNTY
NAVIGATION DISTRICT

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- B. Operations Manager - Activities and matters related to waterborne traffic activity; security matters; and operations at the Port of Victoria.
- C. Finance Committee - Activities and matters related to financial status and results; investments; insurance; financial management issues; project financing; budgeting and tax rate analysis; and financial audit process.
- i) Receipt of monthly financial reports and approve payment of accounts payable.
- D. Facilities Committee - Activities and matters related to the Channel to Victoria; capital and other projects; infrastructure, maintenance issues, infrastructure planning and development; transportation issues; safety and security measures; and other related engineering or environmental matters.
- (i) To receive, review, and consider approval of the following three (3) change orders to the District's July 09, 2021 contract with WT Byler Co., Inc. for rail construction of the "North Rail Loop EDA Grant Project":
- a. Change Order No.1 - \$177,900; Replace unsuitable sand material with select fill.
- b. Change Order No. 2 - \$324,856.90; Add two (2) gravel crossings; add new laydown area; widen crossing at water well; and, reconstruct road in front of Simplot facility at east end.
- c. Change Order No. 3 - \$87,069; Remove concrete and add stone riprap at box culvert; address safety drop-off at gravel crossing; and, reconstruct existing road along track east of new laydown area.
- E. Advancement & Development Committee - Activities and matters related to public affairs; industry meetings; Port presentations; Port events; trade and new customer development activities; advertising and web activity; Foreign-Trade Zone; and other related trade development or community relations matters.
- i) To receive a report from The Emmett Company regarding potential development of the Port of Victoria's facilities and properties, and strategic planning matters relating to the District.
- ii) To receive an economic development report from representative(s) of the Victoria Economic Development Corporation (VEDC) and consider further action with respect to pending VEDC projects involving the Port of Victoria.
4. To receive the report of the District's Legal Counsel.



5. To discuss the status of negotiations with potential customers of the Port of Victoria and consider approval of agreements relating to same.
6. To discuss and deliberate the purchase, sale, exchange or lease of property and other real estate matters, including requests for easements and/or permits.

WHEREFORE, this Notice is executed this 10th day of February, 2022 by the undersigned, hereunto duly authorized.

VICTORIA COUNTY NAVIGATION DISTRICT

By: */s/ Duane G. Crocker*
Duane G. Crocker, Legal Counsel

*Any item on this agenda may be discussed in executive session as authorized by Texas law.

