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M. O.

NOTICE OF PUBLIC MEETING

M. O.
COUNTY CLERK
VICTORIA COUNTY, TEXAS

NOTICE IS HEREBY GIVEN pursuant to Section 551.041 of the Texas Government Code, that the Navigation and Canal Commissioners of the VICTORIA COUNTY NAVIGATION DISTRICT (the "District") will meet on February 20-22, 2023, beginning at 12:00 p.m. on February 20 at the Austin Marriott South, 4415 South IH-35, Austin, Texas, 78744.

The subjects of such meeting shall be:*

1. To conduct the District's annual Strategic Planning Conference to include topics and discussions regarding operations, development, administration, personnel, expansion, financial planning, grant availability and procurement, status of current grant submissions, and long-term planning issues related to the District, its various properties, industrial sites, and infrastructure, the Texas Logistics Center – Port of Victoria, TX, and the Channel to Victoria, and meetings with representatives of various departments within the Texas Department of Transportation.
2. Approval of minutes of the meeting held January 17, 2023.
3. To receive public comment (limited to three minutes per person).
4. To receive the following Staff and Committee reports:
 - A. Executive Director/Executive Committee - Business recruitment; development of the Port of Victoria North and South Industrial Sites; leases and contracts; federal, state and local governmental affairs; rail issues; USACE update; upcoming Port and industry events; and, other related administrative and governmental matters.
 - i) To receive, review, and consider a proposed engagement letter with the accounting firm of Harrison, Waldrop & Uherek, LLP, for performance of the District's FY 2022 financial audit, and take appropriate action.
 - ii) To receive, review, and consider Task Order No. 9 under the Master Services Agreement between the District and CSRS, LLC authorizing CSRS to update and revise the District's 2022 Maritime Administration Port Infrastructure Development Program (PIDP) Grant Application to fit the requirements and outline of the 2023 Notice of Funding, for a lump sum fee of \$8,730.00, and take appropriate action.
 - iii) To receive, review, and consider the proposed Amendment No. 1 to the Master Services Agreement between the District and CSRS, LLC, updating and modifying the rate table in the existing agreement to

Robby Burdge
Chairman

Byron Burris, II
Vice-Chairman

Donald Pozzi
Secretary

Annie L. Cullen
Commissioner

John H. Gilley, IV
Commissioner

Sean Stibich
Executive Director

Duane G. Crocker
Legal Counsel

VICTORIA COUNTY
NAVIGATION DISTRICT

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include updated rates and additional/changed positions and personnel within CSRS, and take appropriate action.

- iv) To receive information regarding staffing, job descriptions, positional responsibilities, and other personnel matters related to current and future operations of the Port of Victoria, and take appropriate action.
- v) To receive, review, and consider the following proposed District policies, and take appropriate action as to each: (a) Policy and Notice of Nondiscrimination; (b) Discrimination/Harassment Policy and Complaint Procedures for Employees; (c) Reasonable Accommodation for Individuals with Disabilities Policy; and, (d) Language Access Policy.

B. Harbor Master/Operations - Activities and matters related to waterborne traffic activity; security matters; operations at the Port of Victoria; and, Port tenant updates.

C. Finance Committee - Activities and matters related to financial results; investments; insurance; financial management issues; project financing; budgeting and tax rate analysis; and, financial audit process.

- i) To receive information and discuss the current and projected financial status of the District, current and potential debt obligations of the District, financial planning options and strategies with respect to same, and take appropriate action.

D. Facilities Committee - Activities and matters related to the Channel to Victoria; capital and other projects; infrastructure, maintenance issues, infrastructure planning; transportation issues; safety and security measures; and, other related engineering or environmental matters.

E. Advancement & Development Committee - Activities and matters related to public affairs; industry meetings; Port presentations; Port events; trade and new customer development activities; advertising and web activity; Foreign-Trade Zone; and, other related trade development or community relations matters.

- i) To receive a report from The Emmett Company regarding development of the Port of Victoria facilities and properties, and strategic planning matters relating to the District.
- ii) To receive an economic development report from representative(s) of the Victoria Economic Development Corporation (VEDC) and consider further action with respect to pending VEDC projects involving the Port of Victoria.

5. To receive the report of the District's Legal Counsel.



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6. To discuss the status of negotiations with potential customers of the Port of Victoria and consider approval of agreements relating to same.
7. To discuss and deliberate the purchase, exchange or lease of property and other real estate matters, including requests for easements and/or permits.
8. To conduct the regular business of the Navigation District and that relating to its properties.

WHEREFORE, this Notice is executed this the 15th day of February, 2023, by the undersigned, hereunto duly authorized.

VICTORIA COUNTY NAVIGATION DISTRICT

By: 

Duane G. Crocker, Legal Counsel

*Any item on this agenda may be discussed in executive session as authorized by Texas law.

