



## NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN pursuant to Section 551.041 of the Texas Government Code, that the Navigation and Canal Commissioners of the VICTORIA COUNTY NAVIGATION DISTRICT (the "District") will meet on March 18<sup>th</sup> – 20<sup>th</sup>, 2019, beginning at 12:00 p.m. at the Omni Hotel, 700 San Jacinto Blvd, Austin, Texas.

The subjects of such meeting shall be:\*

1. Approval of minutes of the meetings held February 19, 2019 and March 14, 2019.
2. To receive public comment (limited to three minutes per person).
3. To receive the following Staff and Committee reports:
  - A. Executive Director/Executive Committee - Business recruitment; development of the Port of Victoria North and South Industrial Sites; leases and contracts; federal, state and local governmental affairs; rail issues; USACE update; upcoming Port and industry events; and, other related administrative and governmental matters.
    - i) To review and consider approval of an engagement letter between the District and the law firm of Holman Fenwick Willan, LLP for the provision of maritime related litigation services, as same may be necessary, and take appropriate action.
    - ii) To review and consider a proposed Ground Lease agreement with Gavilon Fertilizer, LLC, and take appropriate action.
    - iii) To discuss the status of the Commission's efforts to fill the District's Executive Director position, including an update on the candidate search, interviews, and offer process, and take appropriate action.
  - B. Harbor Master/Operations - Activities and matters related to waterborne traffic activity; security matters; operations at the Port of Victoria; and, Port tenant updates.
    - i) To review and consider bids received for the purchase of a tractor with pallet forks and shredder, consult with the District's Staff regarding the equipment and the bids received, and take further action as necessary, including, as appropriate, authorizing the negotiation and/or award of a contract for the purchase.

Robby Burdge  
Chairman

Elton Calhoun  
Vice-Chairman

Don Pozzi  
Secretary

Byron Burris II  
Commissioner

John Gilley  
Commissioner

Paul Kaup  
Executive Director

Duane G. Crocker  
Legal Counsel

VICTORIA COUNTY  
NAVIGATION DISTRICT

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- C. Finance Committee - Activities and matters related to financial results; investments; insurance; financial management issues; project financing; budgeting and tax rate analysis; and, financial audit process.
    - i) Receipt of monthly financial reports and approve payment of accounts payable.
    - ii) Receipt of a recommendation from the Finance Committee regarding the funding of the District's Promotion and Development Account and take appropriate action.
  - D. Facilities Committee - Activities and matters related to the Channel to Victoria; capital and other projects; infrastructure, maintenance issues, infrastructure planning; transportation issues; safety and security measures; and, other related engineering or environmental matters.
  - E. Advancement & Development Committee - Activities and matters related to public affairs; industry meetings; Port presentations; Port events; trade and new customer development activities; advertising and web activity; Foreign-Trade Zone; and, other related trade development or community relations matters.
    - i) To receive a report from The Emmett Company regarding development of the Port of Victoria facilities and properties, and strategic planning matters relating to the District.
    - ii) To receive an economic development report from representative(s) of the Victoria Economic Development Corporation (VEDC) and consider further action with respect to pending VEDC projects involving the Port of Victoria.
4. To receive the report of the District's Legal Counsel.
- i) To receive information regarding the status of activities undertaken by Port of Calhoun, LLC related to that entity's efforts to construct and operate a barge facility along the Channel to Victoria, including information relating to identified operational and safety issues presented by the facility, consider the recommendations of Staff and consultants with respect to same, and take appropriate action.
5. To discuss the status of negotiations with potential customers of the Port of Victoria and consider approval of agreements relating to same.
6. To discuss and deliberate the purchase, exchange or lease of property and other real estate matters, including requests for easements and/or permits.



7. To conduct the regular business of the Navigation District and that relating to its properties.
8. To conduct the District's annual Strategic Planning Conference to include topics and discussions regarding operations, development, personnel, long-term planning issues related to the District, its various properties and infrastructure, and the Channel to Victoria.

WHEREFORE, this Notice is executed this the 14th day of March, 2019, by the undersigned, hereunto duly authorized.

VICTORIA COUNTY NAVIGATION DISTRICT

By:   
Duane G. Crocker, Legal Counsel

\*Any item on this agenda may be discussed in executive session as authorized by Texas law.

FILED

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COUNTY CLERK  
VICTORIA COUNTY, TEXAS

