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Patsy O'Leary BA
COUNTY CLERK
VICTORIA COUNTY, TEXAS

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN pursuant to Section 551.041 of the Texas Government Code, that the Navigation and Canal Commissioners of the VICTORIA COUNTY NAVIGATION DISTRICT (the "District") will meet on December 13, 2016, at 1:00 p.m. at the District's administrative office, located at 1934 FM 1432, Victoria, Texas.

The subjects of such meeting shall be:*

- 1) Approval of minutes of the meeting held November 15, 2016.
- 2) To receive public comment (limited to three minutes per person).
- 3) To receive the following Staff and Committee reports:
 - A. Executive Director/Executive Committee - Business recruitment; development of the Port of Victoria North and South Industrial Site; leases and contracts; federal, state and local governmental affairs; rail issues; USACE update; upcoming Port and industry events; and other related administrative and governmental matters.
 - i) To review, discuss and consider approval and ratification of an Option Agreement between the District and Castleman Power Development, LLC, granting an option to enter into a Ground Lease covering approximately four (4) acres within the Port of Victoria North Industrial Park, and take appropriate action.
 - ii) To review, discuss and consider approval of an agreement with the accounting firm of Harrison, Waldrup & Uherek, LLP, for performance of the District's annual financial audit for FY 2016, and take appropriate action.
 - iii) To review, discuss and consider acceptance of an appropriate deed or other conveyance instrument(s) or document(s) from the Victoria County Port Facilities Corporation conveying the real property comprising the Port of Victoria South Industrial Site to the District, and take appropriate action.
 - B. Director of Port Operations - Activities and matters related to waterborne traffic activity; operations at the Port of Victoria; and Port tenant updates.
 - C. Finance Committee - Activities and matters related to financial results; investments; insurance; financial management issues; project financing; budgeting and tax rate analysis; and financial audit process.

Robby Burdge
Chairman

Elton Calhoun
Vice-Chairman

Don Pozzi
Secretary

Robert Loeb
Commissioner

Clayton Johnson
Commissioner

Paul "Skip" Kaup
Executive Director

Jennifer Stastny
Director of Operations

Duane G. Crocker
Legal Counsel

VICTORIA COUNTY
NAVIGATION DISTRICT

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- i) Receipt of monthly financial reports, and approval of payment of accounts payable.
- D. Facilities Committee - Activities and matters related to the Channel to Victoria; capital projects and other projects; infrastructure and maintenance issues and planning; transportation issues; safety and security measures; and other related facility engineering or environmental matters.
- E. Advancement & Development Committee - Activities and matters related to public affairs; industry meetings and Port presentations; Port events; trade and new customer development activities; advertising and web activity; Foreign-Trade Zone and other related trade development or community relations matters.
- i) To receive a report from The Emmett Company regarding the potential development of the Port of Victoria facilities and properties, and strategic planning matters relating to the District.
 - ii) To receive an economic development report from representative(s) of the Victoria Economic Development Corporation, and consider further action with respect to pending VEDC projects involving the Port of Victoria.
- 4) To receive the report of the District's Legal Counsel.
- 5) To discuss the status of negotiations with potential customers of the Port of Victoria and consider approval of agreements relating to same.
- 6) To discuss and deliberate the purchase, exchange or lease of property and other real estate matters, including requests for easements and/or permits.
- 7) To conduct the regular business of the Navigation District and that relating to its properties.

WHEREFORE, this Notice is executed this the 8th day of December, 2016, by the undersigned, hereunto duly authorized.

VICTORIA COUNTY NAVIGATION DISTRICT

By: _____

Duane G. Crocker, Legal Counsel

*Any item on this agenda may be discussed in executive session as authorized by Texas law.

